

DOCUMENT MANAGEMENT COOPERATIVE

NEW JERSEY STATE APPROVED
CO-OP# "65MCESCCPS"



<https://www.escnj.us>

Having recently been awarded a Document Management Services Contract for the Educational Services Commission of New Jersey, Foveonics would like to personally introduce ourselves to the 1,300 Current Members as well as those who may be interested in joining the Cooperative.

RFP Term: 7/1/2023 – 6/30-2025

THESE SERVICES INCLUDE

*Electronic Document Management Software
(Cloud or Premised Based)
Small and Large Format Scanning
File Preparation
File Indexing
Records Management Planning
Records Management Certifications of the Public Entity
Records Review
Certified Destruction of Records*

*Pickup & Delivery
Boxing and Labeling of Files
Microfilm
Storage and Retrieval
Microfilm Scanning
Redaction
Data Entry
Color Scanning
Bound Book Scanning*

*Educational Services Commission Of New Jersey
1660 Stelton Rd, Piscataway, NJ 08854*

New Jersey based Foveonics Imaging Technologies, Inc., founded in September 2003, is a leading document management services and solutions provider to government agencies. Foveonics has worked extensively alongside our clients and NJ DORES, assisting in the certification process for both Migration Path and Microfilm.

READY TO LEARN MORE?

If you are need of further assistance please contact

VINCENT DETOMMASO

Phone: (908) 627-2202

Email: vincent@foveonics.com

Educational Services Commission of New Jersey
NJ State Approved Co-op # 65MCESCCPS
Document Management for Records Retention and Disposal
RFP# ESCNJ 22/23-11
RFP TERM: 7/1/2023 – 6/30/2025

Item	Year 1	Year 2	Unit
Small Format - Up to 11 x 17			
Records Review	\$35.00	\$40.00	Hourly
Complete Disposal Schedule - <i>Including all required forms</i>	\$20.00	\$25.00	Hourly
Member Certification	\$35.00	\$45.00	Per Application
Pickup and Delivery	\$1.00	\$1.00	Per Box
Boxing and Labeling of Files	\$18.00	\$19.00	Hourly
Preparation of Files	\$18.00	\$19.00	Hourly
Purging of Files - <i>According to NJ DORES Guidelines</i>	\$18.00	\$19.00	Hourly
Indexing of Files	\$0.05	\$0.06	Per File
Imaging of Files	\$0.039	\$0.047	Per Image
Offsite Web-Based Storage	\$7.50	\$10.00	Per Month, Per GB
Searchable PDF - Must use 2 OCR engines	\$0.005	\$0.005	Per Image
Large Format - Larger than 11 x 17			
Sorting of Blueprints	\$18.00	\$19.00	Hourly
Pickup and Delivery	\$1.00	\$1.00	Per Box
Preparation of Files	\$18.00	\$19.00	Hourly
Imaging of Files	\$0.49	\$0.55	Per Image
Indexing of Files	\$0.05	\$0.05	Per File
Disposal of Duplicate Files	\$0.10	\$0.10	Per Pound
Digital Enhancement	\$0.001	\$0.001	Per Image
Offsite Web-Based Storage	\$7.50	\$10.00	Per Month, Per GB
Document Management			
Web Based Repository	\$30.00	\$35.00	Per Month
Professional Services for Solution Customization and Integration	\$125.00	\$135.00	Per Hour
Quality Assurance	\$18.00	\$19.00	Per Hour
Setup & Training Fee	\$350.00	\$350.00	Per Install
Premise Based	\$1,500.00	\$1,500.00	Per License
Personal Identifiable Information Identification / Redaction	\$0.0004	\$0.0005	Per 100 Characters
Additional Services			
Microfilm Scanning 16mm	\$0.03	\$0.033	Per Image
Microfilm Scanning 35mm	\$0.042	\$0.0462	Per Image
Microfiche Scanning	\$0.045	\$0.055	Per Image
Manual Redaction	\$0.01	\$0.011	Per Image Inspected
Data Entry	\$0.002	\$0.0022	Per Character
Color Scanning	\$0.05	\$0.052	Per Image
Bound Book Scanning	\$0.15	\$0.165	Per Image
Re-Assembly of Documents	\$18.00	\$19.00	Hourly